

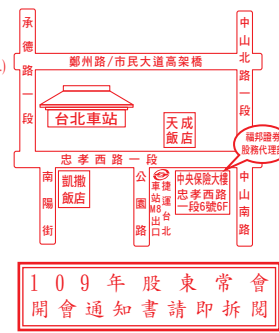
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10041

台北市中正區忠孝西路一段6號6樓
客服專線: (02)2371-1658【公司代號:3665】
BizLink Holding Inc. 股務代理人
(實聯-KY)
福邦證券股份有限公司 股務代理部
網址: http://www.gfortune.com.tw/

Stock Agency of BizLink Holding Inc.
Grand Fortune Securities Co., Ltd. Transfer Agent
6F., No.6, Sec. 1, Zhongxiao W. Rd., Zhongzheng Dist., Taipei City 100, Taiwan (R.O.C.)
TEL No.:886-2-2371-1658
Business Hours: Monday to Friday 8:30 AM ~ 4:30 PM (Working day)
股務代理部營業時間:
週一至週五上午8:30至下午4:30
集保結算所「股東e票通」
www.stockvote.com.tw



(限向郵局窗口交寄)



台北郵局許可證
台北字第557號

未書寫正確郵遞區號者，應按信函交付郵資

109年股東常會
開會通知書請即拆閱

股東台啓

本次股東常會
恕不發放紀念品

第一聯 (First copy)

- 因應COVID-19(新冠肺炎)疫情期間:
1. 請股東多加利用「股東e票通」電子投票行使表決權。
2. 股東如欲出席股東會現場，應全程佩戴口罩，並配合量測體溫。倘股東未佩戴口罩，或經連續量測二次體溫有發燒達額溫攝氏37.5度或耳溫攝氏38度者，禁止股東進入股東會會場。
3. 本公司如因疫情影響，而須變更股東會開會地點，屆時將於「公開資訊觀測站」之重大訊息公告。

第二聯

※銀行名稱及代號(請填寫正確)

Table with 6 columns: 銀行名稱, 銀行代號, 銀行名稱, 銀行代號, 銀行名稱, 銀行代號. Lists various banks and their codes.

本公司基於辦理股務事務之目的，在相關事實、法律關係存續或法令規定之期間，就直接或間接蒐集您的個人資料，將以書面或電子等方式處理、利用；您得請求查詢、閱覽、補充、更正或刪除您的個人資料，如您不願意提供資料，本公司可能因此無法提供您所需之相關服務；亦可能依法或基於風險管理等因素而拒絕您的請求。
The personal information collected by the Agent regarding the Stock Affairs Section is to be processed and utilized within the scope of stock affairs and will be duly archived within the time limit as set forth under the laws and ordinances or agreements.

Form for cash dividend remittance with fields for Shareholder's Name, No., Bank Name, Bank Code, Beneficiary Account No., and Post Office No.

現金股利匯撥聲請書
Claim for Cash Dividend Remittance

第三聯: 出席簽到卡 Registration card

Registration card for BizLink Holding Inc. 2020 Annual General Meeting, including fields for name, ID, and shares.

委託書 (Proxy Form) with instructions and fields for shareholder name, ID, and address.

Form for proxy agent with fields for name, ID, and address, and a section for the proxy agent's signature.

第四聯: 委託書(貴股東如委託代理人出席請填妥此聯寄回)

郵遞內裝有附件，應作何處交付請閱
中華郵政股份有限公司許可證儲字第0386號

M174-Z03W-0102

10041

台北市中正區忠孝西路一段6號6樓



BizLink Holding Inc. 股務代理人
(貿聯-KY)
福邦證券股份有限公司 股務代理部

收

貼票
請郵

市縣 區鄉鎮 村里 路街 段巷弄 號之 (樓)
寄件人： 緘

BizLink Holding Inc. 一〇九年股東常會

Notice of the 2020 Annual General Meeting of BizLink Holding Inc.

- 茲訂於一〇九年六月十九日(星期五)上午九時(受理股東報到時間於會議開始前三十分鐘辦理之)，假新北市中和區中正路726號A棟B2會議室，召開一〇九年股東常會。會議主要內容：(一)報告事項：1. 108年度營運狀況報告。2. 審計委員會審查108年度決算表冊報告。3. 本公司及子公司108年度資金貸與及背書保證辦理情形。4. 募集與發行海外第二次及第三次無擔保轉換公司債相關情形報告。5. 現金增資發行普通股參與發行海外存託憑證相關情形報告。6. 108年度員工及董事酬勞分派情形報告。7. 本公司及子公司訂定整體背書保證之總額為本公司淨值百分之百，其必要性及合理性說明。8. 108年度盈餘分派現金股利情形報告。(二)承認事項：1. 承認108年度決算表冊案。2. 承認108年度盈餘分配案。(三)討論事項：1. 修訂本公司「取得或處分資產處理程序」案。2. 修訂本公司「資金貸與他人作業程序」案。3. 修訂本公司「背書保證作業程序」案。4. 修訂本公司章程大綱和章程部份條文案。(四)臨時動議。The 2020 Annual General Meeting of BizLink Holding Inc. (the "meeting") will be held on June 19th, 2020 at 9:00 am Taiwan time, B2 Meeting Room, No. 726 Zhongzheng Rd., Zhonghe Dist., New Taipei City. Agenda of the meeting: I. Announcements: (1) Business review of 2019. (2) Audit committee's review report on 2019 Consolidated Financial Statements. (3) Status report for loaning of company funds and endorsements and guarantees. (4) Status report for the Second and Third Unsecured Overseas Convertible Bonds Issuance. (5) Status report for the issuance of common shares for our GDR offering. (6) Status report for 2019 Employee Bonus and Directors Remuneration. (7) Status report on the necessity and reasonableness for the aggregate amount of endorsements/guarantees for the Company and the subsidiaries reaching 100% of net worth. (8) Status report for appropriation of 2019 earnings to pay cash dividends to shareholders. II. Resolutions: (1) Adoption of 2019 CPA Audited Financial Statements. (2) 2019 Earnings Distribution Proposal. III. Discussion Items: (1) Amendments to "Procedures Governing the Acquisition and Disposal of Assets" (2) Amendments to "Procedures for Lending Funds to Other Parties". (3) Amendments to the "Procedures for Endorsement & Guarantee". (4) Amendments to the Company's "Memorandum and Articles of Association". V. Extempore Motion.
- 董事會議決分派：盈餘現金股利每股配發9元。
The earnings appropriation has been approved by the Board of Directors, resulting in a distributed cash dividend of NTS\$9 per common share.
- 本次股東會若有公司法第172條規定之召集事由，其主要內容，請逕至公開資訊觀測站 (<http://mops.twse.com.tw>) 點選『基本資料』項下『電子書』之『年報及股東會相關資料(含存託憑證資料)』，輸入公司代號(或簡稱)及年度，點選『議事手冊及會議補充資料』或『股東會各項議案參考資料』查詢。
If the Company decides to hold a meeting under Article 172 of the Company Law, electronic files will be posted to the Market Observation Post System at <http://mops.twse.com.tw>. Please select "Shareholders' Meetings" under the "Electronic Books" tab, enter the year, and click "GO" to find the meeting files corresponding to Company code 3665.
- 依公司法第165條規定，自109年4月21日至109年6月19日止停止股票過戶。
Pursuant to Article 165 of the Company Law, the shareholder register will be closed from April 21 to June 19, 2020.
- 除於公開資訊觀測站公告外，特函奉達，並隨附股東會出席通知書及委託書各乙份，至希 查照撥冗出席，貴股東如親自出席時，請填具第三聯出席簽到卡(無須寄回)，於開會當日攜往會場報到出席。若委託代理人出席時，請填具第四聯委託書後全聯折疊寄回，並請於開會五日前送達本公司股務代理人福邦證券股份有限公司股務代理部，俟經該部於出席簽到卡內加蓋簽到章，仍寄交 貴股東或 貴股東代理人收執，以憑出席股東會，如 貴股東或 貴股東代理人於開會前一天仍未收到出席簽到卡，請於開會當天攜帶身分證正本及印鑑至會場辦理出席。Please find enclosed the "Notice of Attendance" and "Proxy Statement." If you intend to personally attend the meeting, please sign or place your seal in the "Registration Card" column. Shareholders may sign or place their seal in the "Proxy Statement" column to appoint a proxy to attend the meeting on his or her behalf and execute power of attorney in writing. Please fill in the "Proxy Statement" and deliver to the Company's stock agency, Grand Fortune Securities Co., Ltd. Transfer Agent, no later than, June 12, 2020, 5 days prior to the meeting date.
- 本次股東會若有委託書徵求人，本公司依規定擬將委託書徵求書面資料彙總於109年5月19日前上傳財團法人中華民國證券暨期貨市場發展基金會(證基會網址：<http://free.sfi.org.tw>)。投資人進入該網址後，請於「委託書免費查詢系統」輸入證券代號/公司查詢。
The company will compile a summary statement of the relevant information provided by shareholders through solicitation of the proxy and disclose the content in the website of Securities & Futures Institute (SFI) on May 19, 2020. Shareholders can navigate to SFI's web page (<http://free.sfi.org.tw>) to view relevant information. (TWSE code: 3665)
- 本次股東會股東得以電子方式行使表決權，行使期間為：自109年5月20日至109年6月16日止，請逕登入臺灣集中保管結算所股份有限公司「股東e票通」網頁，依相關說明投票【網址：<https://www.stockvote.com.tw>】。
Shareholders may exercise their voting rights through the STOCKVOTE platform of Taiwan Depository & Clearing Corporation (<https://www.stockvote.com.tw>) during the period from May 20 to June 16, 2020.
- 本次股東會委託書統計驗證機構為福邦證券股份有限公司股務代理部。
The proxies shall be tallied and verified by the Grand Fortune Securities Co., Ltd. Transfer Agent.
- 敬請 查照辦理為荷。Please note and act accordingly.

此致
貴股東
To Shareholder

BizLink Holding Inc. 董事會 敬啓
Board of Directors of BizLink Holding Inc.



委託書使用須知
INSTRUCTION OF THE USE OF PROXIES

- 股東親自出席者，不得以另一部份股權委託他人代理，委託書與親自出席通知書均簽名或蓋章者，視為親自出席；但委託書由股東交付徵求人或受託代理人者，視為委託出席。
If the Company receives both signed proxy and attendance notices from the Shareholder, the company will assume the Shareholder will attend the meeting. The Proxy will only be able to attend after presentation of a proxy statement from the Shareholder.
- 委託書之委託人、徵求人及受託代理人，應依公開發行公司出席股東會使用委託書規則及中華民國公司法第一七七條規定辦理。
The format and content of proxy statements and the use of Proxies shall be conducted in accordance with the Regulations Governing the Use of Proxies for Attendance at Shareholder Meetings of Public Companies and Article 177 of the Taiwan Company Law.
- 應使用本公司印發之委託書用紙，且一股東以出具一委託書，並以委託一人為限。
Only Proxy forms issued by the Company will be accepted.
- 委託出席者請詳填受託代理人或徵求人戶號、姓名、身分證字號、住址，受託代理人如非股東，請於股東戶號欄內填寫身分證字號或統一編號，簽名或蓋章欄內簽名或蓋章即可。
The solicitor or proxy agent will be required to provide their name, identification number, and address as well as the Shareholder's account number before signing or sealing the proxy statement.
- 股東接受他人徵求委託書前，應請徵求人提供徵求委託書之書面及廣告內容資料，或參考公司彙總公告之徵求人書面及廣告資料，切實瞭解徵求人與擬支持被選舉人之背景資料及徵求人對股東會各項議案之意見。
Before accepting the proxy solicitation, the shareholder should research the proxy candidates' background, via the meeting handbook. This will provide clarity in regards to the director election and help ensure your best interests are communicated.
- 委託書送達公司後，股東欲親自出席股東會或欲以電子方式行使表決權者，至遲應於股東會開會二日前，以書面向公司為撤銷委託之通知；逾期撤銷者，以委託代理人出席行使之表決權為準。
In case a Shareholder who has submitted a proxy appointing a person as his or her proxy to attend the general meeting on his or her behalf intends to attend the general meeting in person or to submit his votes by way of a written ballot or by way of electronic transmission, he shall, at least 2 days prior to the date of the meeting, revoke such proxy. If a Shareholder who has submitted a proxy does not submit such a revocation before the prescribed time, the appointment of that person as his or her proxy and the vote casted by that person as his or her proxy shall prevail.
- 委託書最遲應於開會五日前送達本公司股務代理人福邦證券股份有限公司股務代理部。
The written proxy shall be submitted to the Company's stock agency, Grand Fortune Securities Co., Ltd., no later than June 12, 2020, 5 days prior to the meeting date.

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